California Department of Health Care Services (DHCS)

County Behavioral Health Bridge Housing (BHBH) Round 3 Funding

## Start-Up Infrastructure Program Plan\*

\*This template should solely be used for the purpose of answering the [Round 3: County Behavioral Health Agencies – Strategic Enhancements Request for Application](https://bridgehousing.buildingcalhhs.com/wp-content/uploads/2024/01/BHBH_Round_3_RFA_508_Corrected_Dates_final.pdf)s (RFA), Track 2: Startup Infrastructure Project Section, Question 3: “Provide a county BHBH Program Start-Up Infrastructure Program Plan, including all project details.”

Please enter the following:

County Name:

**Infrastructure Project Manager (Or Lead Contact Person) Name:**

E-Mail:

Phone #:

# Section Three: County BHBH Program Start-Up Infrastructure

### A. Summary

List all anticipated infrastructure projects below, including Project name, property address, setting type, number of units, number of beds, and anticipated opening date. Add rows as needed.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Project Name** | **Property Address** | **Setting Type** | **Number of Units** | **Number of Beds** | **Anticipated opening date** |
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### B. Details

#### 1. Project-Specific Information

Please provide the following information below for each of the projects greater than $25,000 listed above.

1. Brief Description. Provide a brief overview of this project (include the project’s complete address and developmental phase):
2. County Infrastructure Project Manager. If different from the county lead contact, provide the name and contact information for the individual overseeing this project:
3. Name of agency that will manage the BHBH housing and services:
4. Project Budget. Provide the budgetary details of this project; include/identify all funding sources as well as the uses for BHBH funding.
5. Site Information. Is the property county owned? *Yes/No*
	1. If no, who owns the property? Provide the property owner’s name, address, and contact information:
	2. If no, how will the county document and enforce use restriction through at least June 30, 2027?
	3. How will site control be demonstrated? As defined in the BHBH County Contract, “site control” shall mean deeded ownership, executed purchase and sale agreement, or other binding agreement to the satisfaction of AHP:
6. Participation Verification. If this is part of a larger project, how will the County ensure the units/beds funded under the BHBH Program are available only to BHBH Program participants (must meet BHBH eligibility criteria).
7. Provide a Construction Monitoring Plan that includes the following:
8. Review of building and construction plans, contracts with general contractors and significant subcontractors, permits, and change orders;
9. Periodic site inspections by Subcontractor staff or designees, with pictures and certified reports to accompany invoicing to AHP;
10. Policies and procedures for addressing cost overruns and Subcontractor or any underlying subcontractor’s or vendor’s failure to perform;
11. Policies and procedures for implementing responsibilities for managing, processing, and distributing payments as the project’s fiscal intermediary, including ensuring that each contracting party receives funding in a timely manner in pursuance of its contractual obligations entered into with the Subcontractor;
12. Mechanisms and processes to oversee and monitor ongoing compliance with contractual obligations that may require onsite visits and desk reviews, and all designed to protect against fraud and abuse throughout the term of the Agreement; and
13. Maintaining detailed records of accounts of all funds distributed and expended on the Project, by whom they were spent, and how the funds were utilized.
14. Provide a construction timeline and also include relevant milestones in the timeline below.

### C. Timelines

Please enter key milestones and dates under each section number below.

*Add additional rows as needed.*

#### Section Three: County BHBH Program Start-Up Infrastructure

|  |  |
| --- | --- |
| **Project** | **Anticipated Start and Completion Dates** |
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