



Behavioral Health Bridge Housing (BHBH) Program Office Hours

Hosted by Advocates for Human Potential
September 6, 2023





DHCS Welcome Kansa Foster

Behavioral Health Expansion Branch
Community Services Division
Department of Health Care Services



Land Acknowledgement

Sarah Caligiuri, CEO/Co-Founder NARS

Western Shoshone

From the BHBH Program Tribal Entities RFA Team



Amanda Barrios Griggs
Senior Program Manager,
BHBH Tribal Project Lead



Cheryl Wilcox
AHP Senior Consultant,
Tribal Behavioral Health



Sarah Caligiuri
NARS CEO,
Principal Consultant



Agenda

- ✓ Brief Overview of BHBH Program Tribal Entities RFA
- ✓ Purpose of Office Hours
- ✓ Open Forum
- ✓ Overview of Track 1 & 2 applications
- ✓ Closing

Behavioral Health Bridge Housing (BHBH) Program Overview

Application Deadline: September 15, 2023 at 4:00 P.M. PST

California's Department of Health Care Services (DHCS) will provide a total of \$1.5 billion in funding to county behavioral health agencies and tribal entities to operate bridge housing settings to address the immediate and sustainable housing needs of people experiencing homelessness who have serious behavioral health conditions, including a serious mental illness (SMI) and/or substance use disorder (SUD).

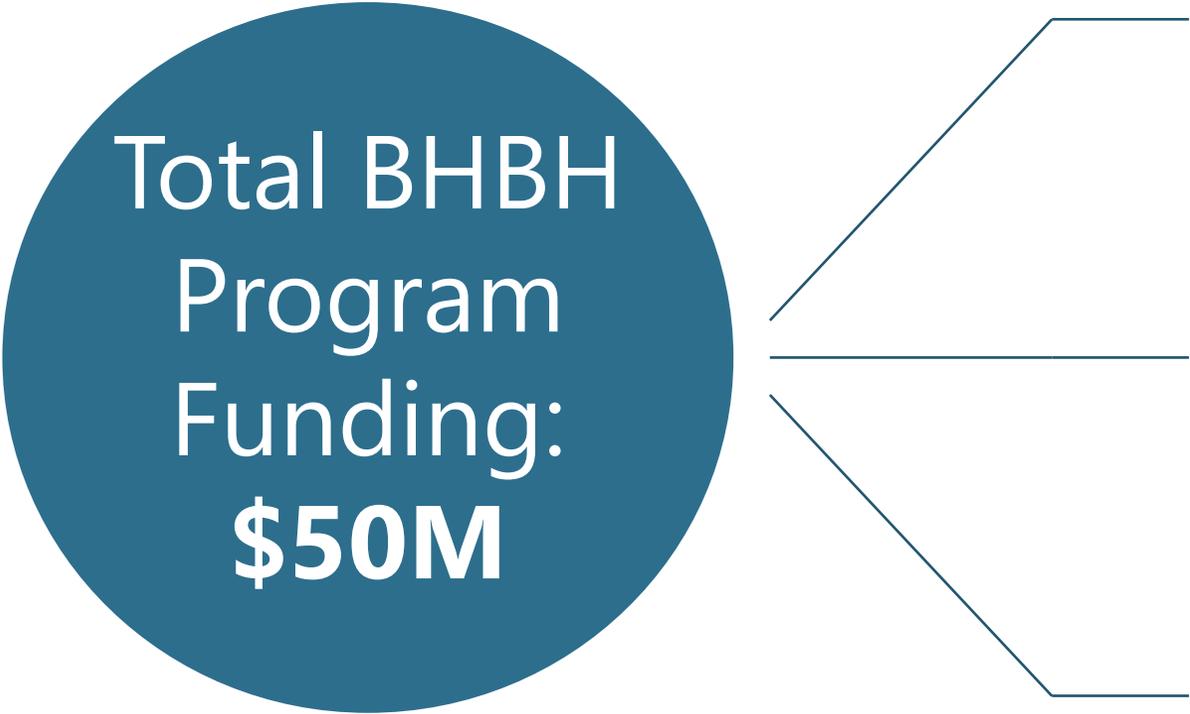


Purpose and Priorities of the BHBH Program

- **The BHBH Program provides funding for operational and supportive services, not covered under other funding sources, to expand bridge housing implementation.**
- **The following priorities drive the implementation of the BHBH Program:**
 - **This is a critical need, and the focus is on immediate and sustainable solutions.**
 - **Collaboration will complement ongoing state, county, and Tribal efforts to address homelessness.**
 - **BHBH Program settings will provide supportive services and housing navigation to assist people who have serious behavioral health conditions and are experiencing homelessness.**

Track 1 and Track 2: Overview

Application Deadline: September 15, 2023 at 4:00 P.M. PST



Total BHBH
Program
Funding:
\$50M

Track 1: Planning Grant

- **Funding Request:** \$150,000
- Term: through December 31, 2024

Track 2: Implementation Grant

- **Maximum Funding Request:** \$5M
- Term: through March 31, 2027

If you want to do both planning and implementation:

- Apply under **Track 2: Implementation**

Purpose of Office Hours

General topics for this session:

- Understanding the application process
- Budget requirements
- Troubleshooting issues

While encouraging applications for the BHBH Program, this presentation is about bridge housing services and how they can be developed. It is not intended to provide specific recommendations for the BHBH Program Tribal Entities RFA.

Open Forum for Questions





Behavioral Health Bridge Housing (BHBH) Application Guide

ACCESS THE ONLINE PORTAL



Application Procedures



Application Portal

The BHBH Program application uses a fillable form on an online application portal hosted by [SurveyMonkey Apply](#).

You will be asked to upload documents including:

- organizational chart
- budget
- budget narrative
- necessary supporting documentation

We recommend downloading the application and drafting responses prior to working in SurveyMonkey Apply.

Application Procedures



Accommodations

DHCS will provide assistive services such as reading or writing assistance and conversion of the RFA, questions and answers, RFA addenda, or other Administrative Notices to Braille, large print, audiocassette, or computer disk as needed. To request copies of written materials in an alternate format, please send an email to BHBHinfo@ahpnet.com or call (323) 545-6202.

Part 1: Accessing the Application

- **Step 1: Visit the [BHBH Program Tribal Entities RFA website](#).**
- **Click “Apply Now” to go to the SurveyMonkey Apply webpage.**

tribes & Tribal Entities



Request for Applications (RFA) Documents and Resources

- + Download the FULL RFA >
- + Track 1 Planning Grant >
- + Track 2 Implementation Grant >
- + Resources >
- + Frequently Asked Questions (FAQs) >

[Review Full RFA](#)

[Apply Now](#)

New Funding Opportunity for Tribal Entities

The California Department of Health Care Services (DHCS) is pleased to announce the release of the Behavioral Health Bridge Housing (BHBH) Program Tribal Entities Request for Applications (RFA).

The BHBH Program Tribal Entities RFA will make up to \$50 million available for use in the planning and implementation of bridge housing services for individuals in Tribal communities who are experiencing homelessness and have serious behavioral health conditions, including serious mental illness and/or substance use disorder.

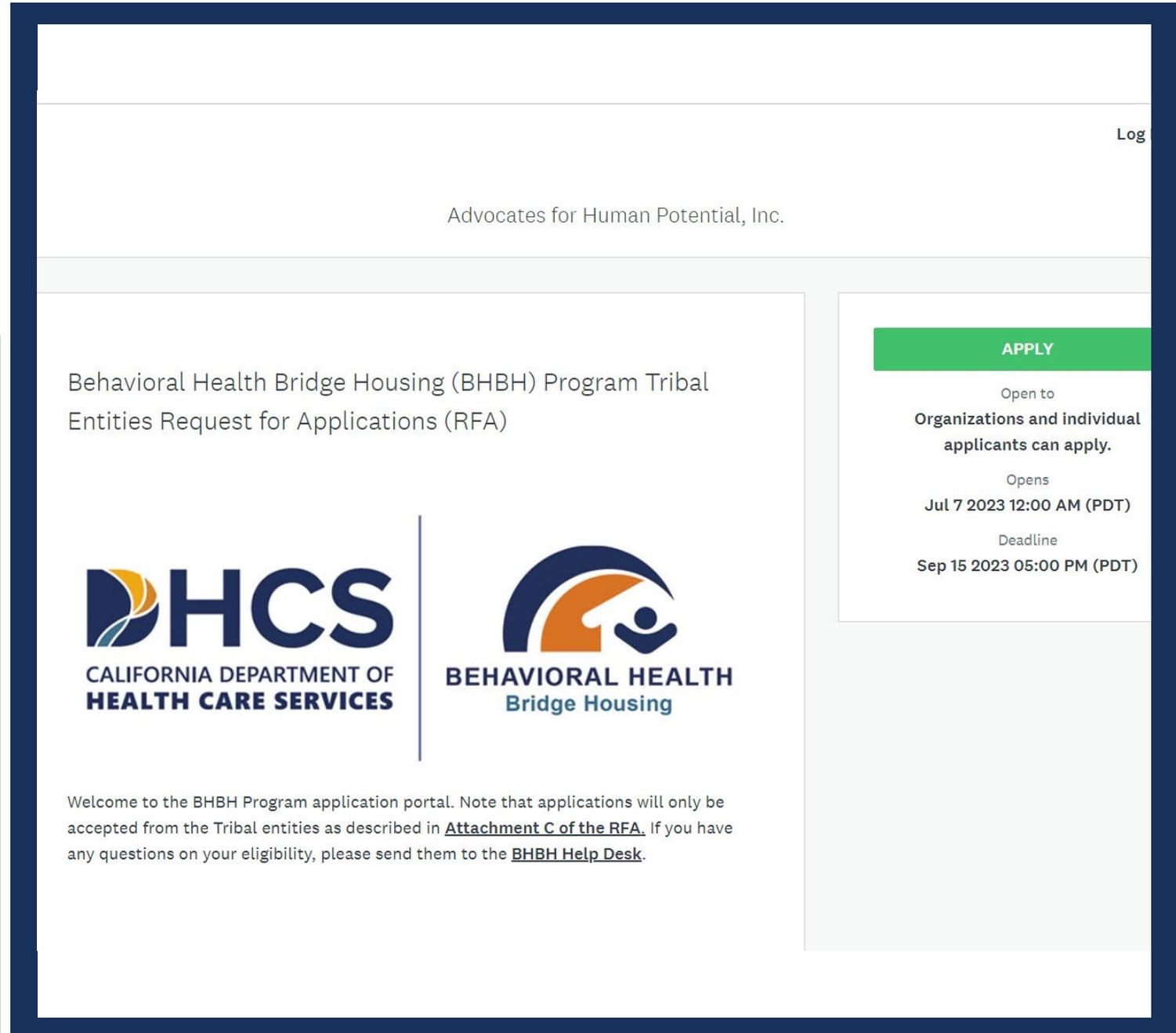
DHCS has engaged Advocates for Human Potential, Inc. (AHP), a consulting and research firm focused on improving health and human services systems, to serve as the BHBH Program administrative entity. AHP and partners will offer technical assistance during the application process and throughout the course of this grant.

Applications are due no later than September 15, 2023, at 4:00 p.m. PT.

Need Support? Contact the Help Desk!

Part 1: Accessing the Application

- **Step 2: Ensure the page is titled Behavioral Health Bridge Housing (BHBH) Program Tribal Entities Request for Applications (RFA) and review the welcome information.**



Advocates for Human Potential, Inc.

Behavioral Health Bridge Housing (BHBH) Program Tribal Entities Request for Applications (RFA)

DHCS
CALIFORNIA DEPARTMENT OF
HEALTH CARE SERVICES


BEHAVIORAL HEALTH
Bridge Housing

Welcome to the BHBH Program application portal. Note that applications will only be accepted from the Tribal entities as described in [Attachment C of the RFA](#). If you have any questions on your eligibility, please send them to the [BHBH Help Desk](#).

Log

APPLY

Open to
Organizations and individual applicants can apply.

Opens
Jul 7 2023 12:00 AM (PDT)

Deadline
Sep 15 2023 05:00 PM (PDT)

Part 1: Accessing the Application

- **Step 3: After clicking “Apply”, you will be asked to name your application. Please use the name of the organization applying for funding. Click “Create Application.”**

The screenshot displays a web application interface for 'Advocates for Human Potential, Inc.'. The main heading is 'Behavioral Health Bridge Housing (BHBH) Program Tribal Entities Request for Applications (RFA)'. A green 'APPLY' button is visible. A modal dialog box titled 'Name your application' is open, featuring a text input field with the placeholder 'Your Tribal Entity Name' and a character limit of '75 characters maximum'. At the bottom of the dialog are 'CANCEL' and 'CREATE APPLICATION' buttons. The background shows a calendar and a 'CALIFORNIA HEALTH' logo.

Part 1: Accessing the Application

- **Step 4: Sign in with an existing SurveyMonkey Apply account or register a new account**

Register with



OR

Register as an individual

Register as an organization

First name

Last name

Email

Password

Confirm password

By registering for an account, you agree to our [terms of service](#) and [privacy policy](#).

I'm not a robot 

reCAPTCHA
Privacy - Terms

Part 1: Accessing the Application

- **Step 5: (Optional) Select “Add Collaborators” to allow others to contribute or view this application.**

ential, Inc. Programs My Appl

Collaborators

If you have chosen to apply as an individual, you can add collaborators who will be able to view or contribute to your application.

Email address of collaborators Separate addresses by commas

Type of access

View & edit View only

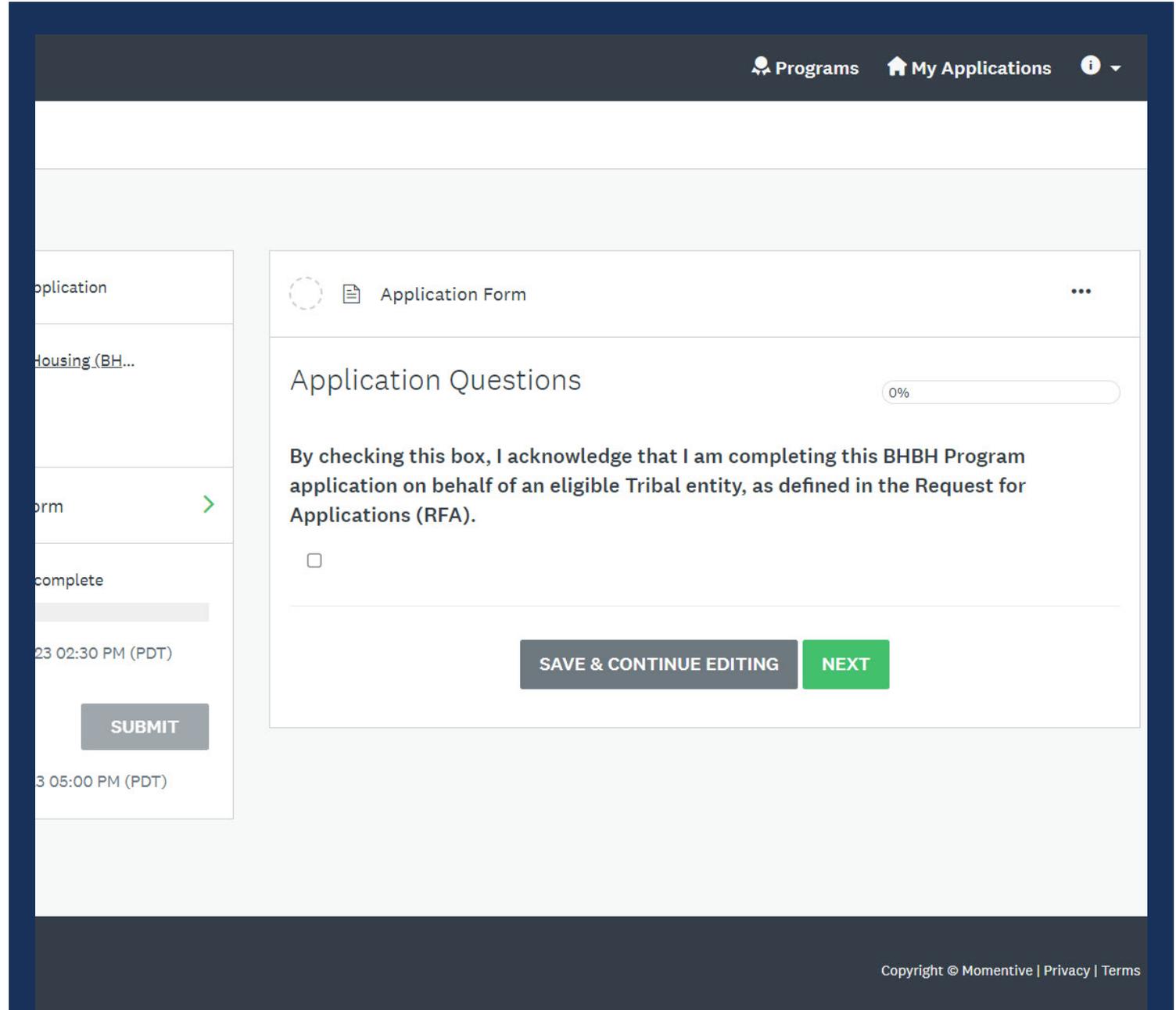
Message (optional)

SEND

ED BY Apply Copyright © Mo

Part 1: Accessing the Application

- **Step 6: Click “Application Form” to continue the application process**
- **You can exit and return using this link: [BHBH_TribalEntities](#)**



Part 1: Accessing the Application

- **Step 7: We recommend downloading the application and drafting responses prior to working in SurveyMonkey.**

The screenshot shows a web application interface for an 'Application Form'. At the top right, there is a three-dot menu icon. A dropdown menu is open, showing two options: 'Download' (circled in orange) and 'Reset'. Below the menu, the page title is 'Application Questions' with a 68% completion indicator. The main content area contains a recommendation to download the application before using SurveyMonkey, followed by instructions for the applicant's perspective. Below this is a section for 'Required Organization Information' with a list of radio button options.

Application Form

Application Questions 68%

We recommend downloading the application and drafting responses prior to working in SurveyMonkey.

For the purposes of this application process, Tribes and Tribal entities may be referred to as “organizations.” In these questions, “you” and “your” refer to the applicant’s organization, Tribe, or Tribal entity. Please complete the application questions from the perspective of your eligible Tribal entity, rather than as an individual.

Required Organization Information

1. Tribal Entity Type (as defined in [Section 1603 of Title 25](#) of the United States Code and further defined in [Section 5304](#)):

- Federally recognized Indian Tribe
- Tribal organization
- Urban Indian organization
- Health care program operated by an Indian Tribe, Tribal organization, or Urban Indian organization

Part 2: Application Questions

- **Step 8: Complete the application form**
- **Required Organizational Information – Select tribal entity type: For more information, please use the links provided.**
- **Tribal Entity Name**

< Back to application
Application Form
...

Behavioral Health Bridge Housing (BH...)

Tribal Entity

000000060

Application Form >

0 of 1 tasks complete

Last edited: Aug 31 2023 08:57 AM (MDT)

REVIEW SUBMIT

Deadline: Sep 15 2023 06:00 PM (MDT)

Application Questions 6%

We recommend downloading the application and drafting responses prior to working in SurveyMonkey.

For the purposes of this application process, Tribes and Tribal entities may be referred to as “organizations.” In these questions, “you” and “your” refer to the applicant’s organization, Tribe, or Tribal entity. Please complete the application questions from the perspective of your eligible Tribal entity, rather than as an individual.

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1. Tribal Entity Type (as defined in [Section 1603 of Title 25](#) of the United States Code and further defined in [Section 5304](#)):

- Federally recognized Indian Tribe
- Tribal organization
- Urban Indian organization
- Health care program operated by an Indian Tribe, Tribal organization, or Urban Indian organization
- Other (please describe your organization)

1a. Tribal Entity Name

2. Does the organization have 501(c)(3) status?

Part 2: Application Instructions

- **501(c)(3) Status:** Choose 'Yes' if your organization has 501(c)(3) status. Otherwise, select 'No' or 'N/A' as applicable.
- **Mailing Address**

1a. Tribal Entity Name

2. Does the organization have 501(c)(3) status?

Yes

No

N/A

3. Mailing Address:

Street address

City

State

▼

Zip code

Part 2: Application Instructions

- Telephone Number
- Fax Number: If applicable, enter your organization's fax number.
- Website: If your organization has a website, provide the URL.
- Primary/secondary contact person information

4. Telephone number:

5. Fax number (if applicable):

6. Website, if available:

Primary Contact Person

1. First Name:

2. Last Name:

Part 2: Application Instructions

- **Funding Track: Select the BHBH Program funding track you are applying for:**

- **Track 1: Planning Grant**
- **Track 2: Implementation Grant**

Application questions will differ between Tracks 1 & 2

The screenshot shows a web application interface for a grant application. At the top right, there are navigation links for "Programs" and "My Applications", and a user profile icon. The main content area contains three input fields: "3. Title:", "4. E-mail address:", and "5. Phone Number:". Below these fields is a question: "Which BHBH Program funding track are you applying for?". There are two radio button options: "Track 1: Planning Grant" and "Track 2: Implementation Grant". At the bottom of the form, there are three buttons: "PREVIOUS", "SAVE & CONTINUE EDITING", and "NEXT". The "NEXT" button is highlighted in green. At the very bottom of the page, there is a footer with the text "Copyright © Momentive | Privacy | Terms".

Part 2: Application Instructions

- Section 1 – Executive Summary
- Ensure that you select “Save & Continue Editing” occasionally, before clicking “Next”

The screenshot shows a web application interface for an 'Application Form'. At the top right, there are navigation links for 'Programs' and 'My Applications'. The main content area is titled 'Application Questions' with a progress indicator showing 13% completion. Below this, 'Section 1: Executive Summary' is displayed. The first question asks, '1. Which county region(s) is your Tribal entity located in?' and notes that multiple selections are allowed. A grid of 52 California counties is provided, each with an unchecked checkbox. The counties listed are: ALAMEDA, IMPERIAL, MODOC, SAN DIEGO, SOLANO, ALPINE, INYO, MONO, SAN FRANCISCO, SONOMA, AMADOR, KERN, MONTEREY, SAN JOAQUIN, STANISLAUS, BUTTE, KINGS, NAPA, SAN LUIS OBISPO, SUTTER, CALAVERAS, LAKE, NEVADA, SAN MATEO, TEHAMA, COLUSA, LASSEN, ORANGE, SAN MATEO, TRINITY, CONTRA COSTA, LOS ANGELES, PLACER, SANTA BARBARA, TULARE, DEL NORTE, MADERA, PLUMAS, SANTA CLARA, TUOLUMNE, EL DORADO, MARIN, RIVERSIDE, SANTA CRUZ, VENTURA, FRESNO, MARIPOSA, SACRAMENTO, SHASTA, YOLO, GLENN, MENDOCINO, SAN BENITO, SIERRA, YUBA, HUMBOLDT, MERCED, SAN BERNARDINO, and SISKIYOU. On the left side of the interface, there are navigation buttons: 'Back to application', 'Application Form' (with a right arrow), and a 'SUBMIT' button. A timestamp 'Sep 5 2023 03:18 PM (PDT)' is visible near the submit button.

Part 2: Application Instructions

- Section 2 – Community/Need for Assistance
- Ensure that you select “Save & Continue Editing” occasionally, before clicking “Next”

The screenshot shows a web application interface for 'Application Questions'. At the top right, there are navigation links for 'Programs' and 'My Applications', and a user profile icon. A progress bar indicates 20% completion. The main content area is titled 'Section 2: Community/Need for Assistance' and contains two numbered questions. Question 1 asks for a description of the Tribal community, including location and service population. Question 2 asks how behavioral health conditions affect housing. Below the questions are two large text input fields. At the bottom, there are three buttons: 'PREVIOUS', 'SAVE & CONTINUE EDITING', and 'NEXT'. On the left side of the screenshot, a sidebar shows a breadcrumb trail with 'Form' and a 'SUBMIT' button.

Part 2: Application Instructions

- Section 3 – Experience
- Ensure that you select “Save & Continue Editing” occasionally, before clicking “Next”

The screenshot displays a web-based application form. At the top right, there are navigation links for 'Programs' and 'My Applications'. The main content area is titled 'Application Questions' and features a green progress bar indicating 26% completion. Below this, 'Section 3: Experience' is highlighted. It contains four numbered questions, each followed by a large text input field:

1. Provide a brief description of your organization and experience serving Tribal communities.
2. Describe your experience providing housing and working with populations experiencing homelessness.
3. Describe your experience working with populations experiencing serious mental illness and/or substance use disorder.
4. Does your proposed project include possible partnerships or subcontractors?
 Yes

A sidebar on the left side of the page shows a breadcrumb trail: 'Home > Application Form >'. Below this, it indicates '0 of 1 tasks complete' with a progress bar. There is a 'SUBMIT' button and a timestamp 'Sep 15 2023 05:00 PM (PDT)'. The top of the sidebar also shows a timestamp 'Sep 5 2023 03:25 PM (PDT)'.

Part 2: Application Instructions-

Branch question: Follow-up question will appear after selecting "Yes" or "No"

4. Does your project plan include key partners or subcontractors?

4a. Yes

Yes

No

4a. Describe your subcontractors and other key partners, their role(s), and the expertise they will bring to the project. Specify all by name.

4. Does your project plan include key partners or subcontractors?

4b. No

Yes

No

4b. Please explain your capacity to complete all implementation activities, including plans to hire additional staff, if needed.

Part 2: Application Instructions

Track 2 Only

- **Branch question: Follow-up question will appear after selecting “No”**

Track 2

5. Do you have experience implementing grants over \$200,000?

Yes

No

5a. If no, what are your plans to expand capacity to successfully administer the BHBH Program and ensure all funds are spent by March 31, 2027?

PREVIOUS

SAVE & CONTINUE EDITING

NEXT

Part 2: Application Instructions

- **Section 4 - Proposed Planning Process**
- **Ensure that you select “Save & Continue Editing” occasionally, before clicking “Next”**

The screenshot shows a web-based application form. At the top right, there is an orange arrow-shaped label that says "Track 1". Below it is a progress bar that is 33% full. The main heading is "Application Questions". Underneath, it says "Section 4: Proposed Planning Process". There is a list of instructions, with the first one being: "1. Provide a brief description that includes what you hope to accomplish and your project goals." Below this instruction is a large text input area. Underneath the input area, it says "250 word limit. Word count: 0". The second instruction is: "2. Instruction: Provide a brief timeline for the project using the table below or upload a document that provides the same information." Below this is the heading "BHBH Program Planning Timeline - Upload Option" and a button that says "Upload a file". At the bottom, there is another heading "BHBH Program Planning Timeline" followed by a note: "This table only accepts whole numbers. Please do not use commas, decimal points or other symbols."

Part 2: Application Instructions

- **Section 4 – Proposed Implementation**
- **Select all activities you plan to implement and provide a brief description for each**

Track 2

Section 4: Proposed Implementation

1. Provide a brief description that includes what you hope to accomplish and your project goals.

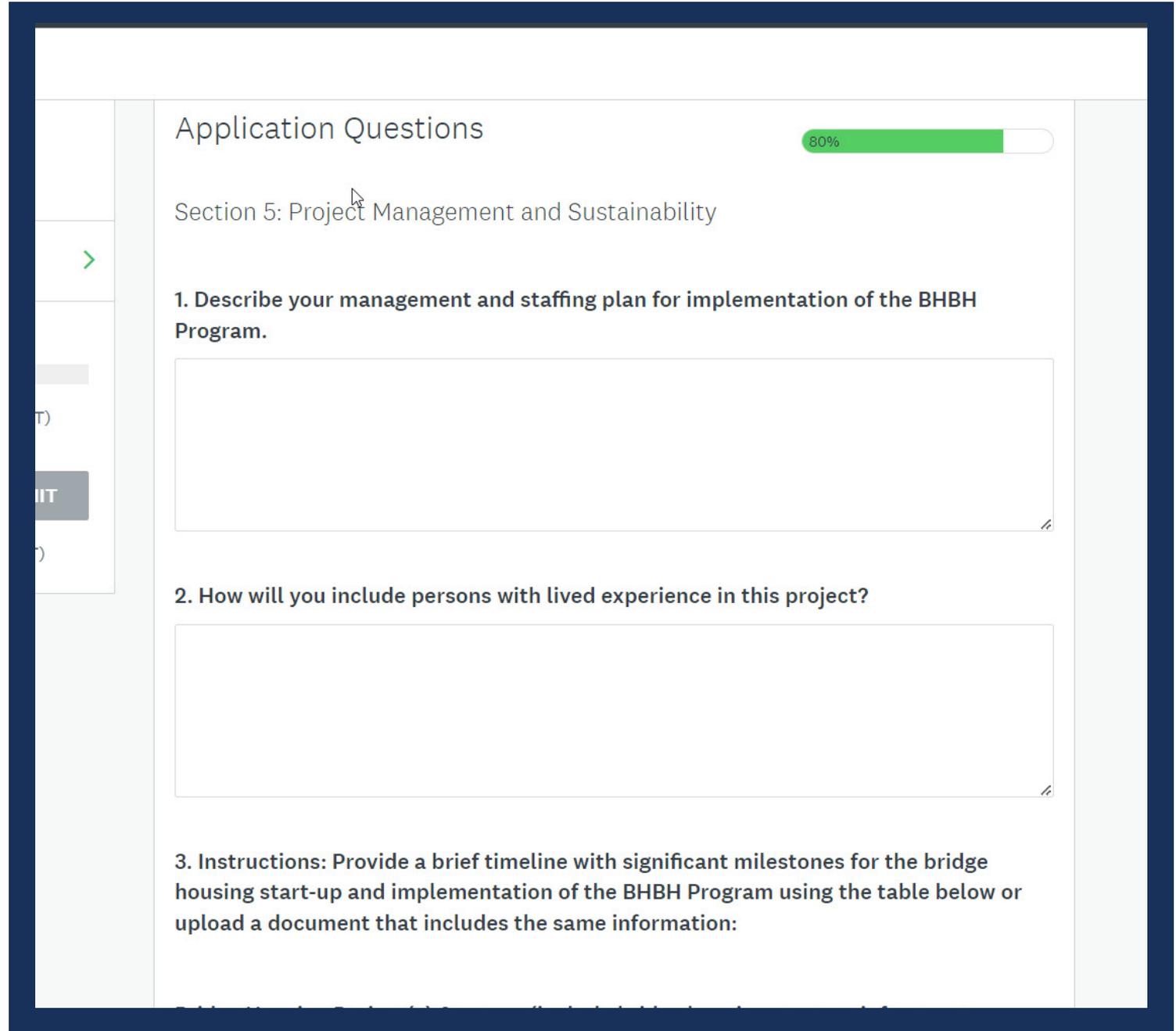
2. What types of allowable uses will your program plan implement? Select all that apply.

- Each selection will prompt you to provide a brief description of how you plan to implement each of the selected allowable uses.

- Planning activities
- Outreach and engagement
- Shelter and interim housing
- Rental assistance
- Bridge housing start-up infrastructure
- Auxiliary funding in assisted living settings
- Housing navigation
- BHBH Program implementation

Part 2: Application Instructions

- Section 5 – Project Management
- Upload necessary information.
- Ensure that you select “Save & Continue Editing” occasionally, before clicking “Next”



Application Questions 80%

Section 5: Project Management and Sustainability

1. Describe your management and staffing plan for implementation of the BHBH Program.

2. How will you include persons with lived experience in this project?

3. Instructions: Provide a brief timeline with significant milestones for the bridge housing start-up and implementation of the BHBH Program using the table below or upload a document that includes the same information:

Part 2: Application Instructions

- Section 6 – Proposed Budget/Budget Narrative
 - Upload budget (Excel)
 - Upload budget narrative

The screenshot shows a web application interface. At the top right, there are navigation links for 'Programs' and 'My Applications', along with a user profile icon. The main content area is titled 'Application Questions' with a green progress bar indicating 86% completion. Below this, the section 'Section 6: Proposed Budget/Budget Narrative' is highlighted. It contains two numbered instructions: '1. Total Budget Requested:' with a text input field and a 'SUBMIT' button, and '2. Please provide a detailed BHBH Program budget (1) and a budget narrative justification (1). The budget must be submitted using the [BHBH Program Excel budget template](#), available on the [BHBH website](#).' Below these instructions are two upload sections: 'BHBH Program budget upload:' and 'Budget narrative justification upload:'. Each upload section includes a file upload button, a 'Minimum: 1 Maximum: 1' constraint, and a list of accepted file formats: '.pdf, .doc, .docx, .xlsx'. At the bottom, there is a link for 'Request an Exception'.

Part 3: Understanding the Budget Documents

Track 1 Budget Template.

Download the budget template and complete the fillable form. Save your document and upload it with the application.

Start and End Date		
Total Number of Months:		
PERSONNEL		
Position	FTE	Total
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL SALARIES		\$ - 0
Benefits Rate (percent)		
BENEFITS		\$ - 0
TOTAL PERSONNEL		\$ - 0
SUBCONTRACTORS OR CONSULTANTS		
Name	(Optional Description)	Total
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL SUBCONTRACTORS OR CONSULTANTS		\$ - 0
OTHER DIRECT COSTS		
Other Direct Costs	(Optional Description)	Total
		\$
		\$
		\$

Part 3: Understanding the Budget Documents

Track 2 Budget Template.

Download the budget template and complete the fillable form. Save your document and upload it with the application.

Start and End Date		
Total Number of Months:		
PERSONNEL		
Position	FTE	Total
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL SALARIES		\$ - 0
Benefits Rate (percent)		
BENEFITS		\$ - 0
TOTAL PERSONNEL		\$ - 0
SUBCONTRACTORS OR CONSULTANTS		
Name	(Optional Description)	Total
		\$
		\$
		\$
		\$
		\$
		\$
TOTAL SUBCONTRACTORS OR CONSULTANTS		\$ - 0
OTHER DIRECT COSTS		
Other Direct Costs	(Optional Description)	Total
		\$
		\$
		\$

Part 2: Application Instructions

- Step 9: Review and Mark As Complete
- Once you have completed reviewing all sections of your application, select “Mark As Complete”

YOUR APPLICATION IS NOT YET SUBMITTED

The screenshot shows a web-based application form titled "Application Form". At the top right, there is a green circular icon with a white arrow and a document icon. Below the title, there is a progress bar for "Application Questions" which is 93% complete. The form contains three questions, each with a "Yes" option:

- Question 1: "I am authorized to submit this application on behalf of ABC." with an unchecked "Yes" checkbox.
- Question 2: "The information, statements, and attachments included in this application are, to the best of my knowledge and belief, true and correct." with an unchecked "Yes" checkbox.
- Question 3: "I understand that if I do not receive an email confirming submission of this BHBH Program application, I did not complete the submission process." with an unchecked "Yes, I understand" checkbox.

At the bottom of the form, there are three buttons: "PREVIOUS" (grey), "SAVE & CONTINUE EDITING" (grey), and "MARK AS COMPLETE" (green).

Part 2: Application Instructions

- Step 10: Submit Application
- You must click the "Submit" button to complete your application.

Application Form

Completed Sep 5 2023 04:07 PM (PDT)

Application Questions

By checking this box, I acknowledge that I am completing an eligible Tribal entity, as defined in the Request for App...

Responses Selected:

Checked

We recommend downloading the application and drafting res...

For the purposes of this application process, Tribes and Triba... these questions, "you" and "your" refer to the applicant's orga... application questions from the perspective of your eligible Trib...

Required Organization Information

1. Tribal Entity Type (as defined in Section 1603 of Title 2... in Section 5304):

Responses Selected:

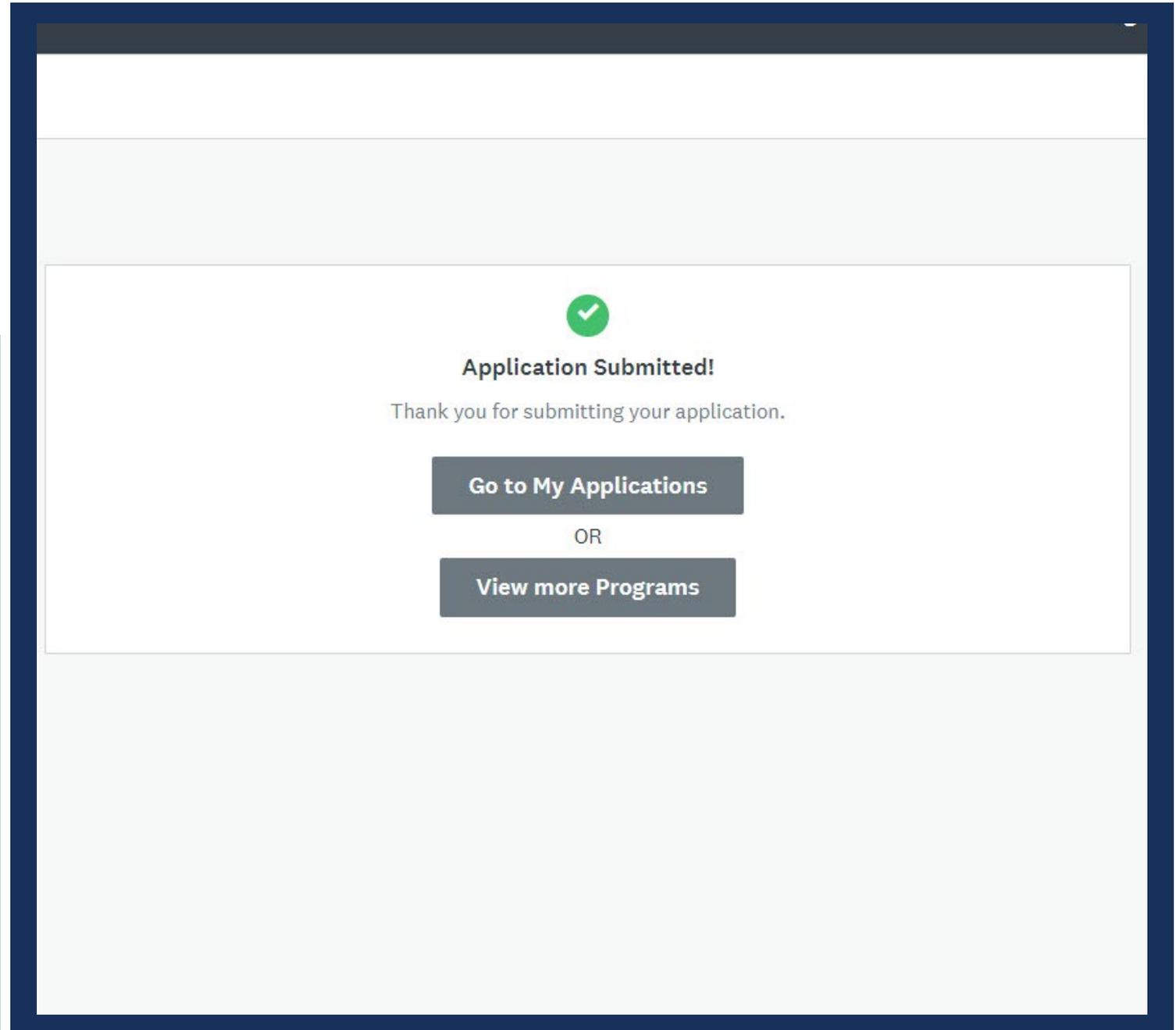
Tribal organization

1a. Tribal Entity Name

Part 2: Application Instructions

- **Step 11: You will receive a confirmation by email within 24 hours of application submission.**

If you do not receive an email confirming submission of your application, it is not submitted.



Need Help?

- ✓ FAQs will be posted on the [BHBH Program website](#). If you are not able to find an answer to your question, please submit it to the [Tribal Entities RFA Help Desk](#).
- ✓ You may also request a consultation through the [Tribal Entities RFA Help Desk](#) form.
- ✓ Visit the [BHBH Program Website Resources Page](#) and searchable library.

[Behavioral Health Bridge Housing \(BHBH\) Program](#)
[Tribal Entities RFA Help Desk](#)



Thank You